

SCHOOL CALENDAR

Every child gets a copy of the SCHOOL CALENDAR which is distributed on the day school re-opens. This helps you and your child keep track of dates and schedules for various school activities. It is important to keep the SCHOOL CALENDAR handy.

THE FIRST MEETING WITH TEACHERS

At the commencement of the year, the school organizes for Parents of each class to meet with the Teachers. These meetings are held Class wise.

It is absolutely necessary that all Parents attend their child's class meeting.

The dates for these Class Meeting will be intimated to you after school re-opens.

OPEN HOUSE

OPEN HOUSE is scheduled every Term to enable parents to meet with the Teachers regarding your child's progress in school.

All parents are required to attend OPEN HOUSE in the 1st and 2nd Terms.

In the Third Term attendance is not compulsory. However, some Parents may specifically be called to meet with the Teachers.

Others of you who would like to attend are, of course, welcome to do so.

LEAVE OF ABSENCE FOR YOUR CHILD

1. A written note explaining the absence of a child and signed by a parent should accompany the child on the day of his/her return to school.
2. Frequent absence can be detrimental to your child's academic and social performance. Any child missing three consecutive days must bring a doctor's release when returning to school for the absence to be excused.

Taking your child out of school during the Term is discouraged. Parents shall accept responsibility for instructions missed.

SPECIAL MEDICAL PROBLEMS

It is important that you keep the school informed of any specific Medical Problem that your child may have been diagnosed with. This will enable the school to be prepared and take care of the child as per instructions till the arrival of the parent.

PLEASE PAY CAREFUL ATTENTION TO THE FOLLOWING:

1. Telephone services have always been available to children on campus. While the school acknowledges the convenience of the CELL PHONE, its misuse is discouraged. Children who bring CELL PHONES to school must hand it over to Mr. Sharma or Mr. Mohan at the Accounts Office and can pick it up from them at the end of the day.

Children are not permitted to use CELL PHONES, theirs or anyone else's, at any time or anywhere, on the school campus. Those who flout this rule risk having the CELL PHONE confiscated.

2. Parents are not permitted into any of the school buildings where classes are in session other than with permission from the Principal / the Headmistress.
3. Ayahs and drivers are not permitted into any of the school buildings at any time. They are not permitted to sit around the Basketball court. This is for the safety of your child. Kindly ensure your maids and drivers follow the school's instructions accordingly.
4. Money sent to the Teacher for class outings, photographs, photocopies etc must be sent in a sealed envelope with the child's name, class and section and the amount clearly written on the envelope.
5. Kindly encourage your child to bring to school whatever is needed for the day, in the morning itself. However, should a child forget books or other items, these can be handed over at the office of the Principal / the Headmistress.
6. Children are not permitted to wear chains, bangles, bracelets, rings, nose rings, long, fancy ear-rings or any other jewellery to school.
7. It is against the rules of the school for students to have additional holes pierced in their ears other than the conventional single ones on the ear lobes. Children who opt to do so will not be permitted to wear the additional ear-rings to school.
8. The use of facial make-up, eyeliner, kajol, eye pencil, eye shadow, lipstick, nail varnish, hair gel, streaking and colouring of hair, and the use of tattoos are not permitted.
9. Children are not permitted to bring comics, toys, cards, stamps, cassettes and CD's to school.
10. Expensive items such as Cameras, Camcorders, Video Cameras – digital or otherwise, i-pods and Walkmans are not allowed to be brought to school.
11. Chewing Gum is not permitted on campus.

A FINAL NOTE: Keep this list of instructions in an accessible place for easy reference and compliance.

